



August 21, 2020

Salvador Gutierrez
A&A Flooring, Inc.
dba A&S Flooring
2461 Fenton Street
Chula Vista, CA 91914

VIA EMAIL:
sal@asflooring.com

Dear Mr. Gutierrez:

Subject: Contract CP19-1138 (A1) JOC Flooring Services

Notice to Proceed No. 02 – Riley New Dawn –Multi-Purpose Room Floor Area

District Representative: Brad McKune (PPO)

This letter constitutes your Notice to Proceed (NTP) for Job Order flooring work at Riley New Dawn per your proposal with attached scope of work breakdown sent to Brad McKune, dated July 1, 2020, for the not-to-exceed amount of \$85,918.98.

Work shall begin on September 7, 2020, and be completed by September 30, 2020.

Please use the site name, contract number, and this NTP number on all billings and correspondence.

Original invoice should be sent to:

San Diego Unified School District
PPO Center, Attn: Kevin Schwartz
4860 Ruffner Street
San Diego, CA 92111

Please call me if you have any questions regarding this NTP. Invoicing inquiries should be directed to Kevin Schwartz at kschwartz@sandi.net.

Sincerely,

A handwritten signature in black ink that reads "George A. Harris for GC".

Graham Champion
Labor Compliance and Facilities Contracts Supervisor

GC:lw

c: B. McKune, B. Mendoza, J. Cunningham, S. Ditto, PSA

A & S FLOORING
2461 FENTON STREET
CHULA VISTA, CA. 91914

MBE CERTIFICATION # 17000120
SMALL BUSINESS CERT. #56213
DIR REGIS. # 1000003115
BID CONFIRMATION

LIC # 801134, C15 - C54
PHONE 619-585-8057
FAX 619-585-7055

Our firm wishes to bid on the project below. We propose to furnish and install for the following project in accordance with the following specifications and prices. Water and power to be supplied by others. This proposal does not include grinding, sanding, nailing, filling or straightening of sub-floors unless noted.

PROJECT: MULTIPURPOSE AREA **DATE: 07/01/20** **PG 1 OF 1**
SCHOOL RILEY NEW DANW **BY: SAL**

SECTION(S)		AMOUNT
	<p style="text-align: center;">ACKNOWLEDGE ADDENDA:</p> <p>REMOVE AND SCRAPE CLEAN SUB FLOOR FURNISH AND INSTALL TARKETT OPTIMA FURNISH AND INSTALL 4IN RUBBER BASE</p> <p>PRICE INCLUDES PREVAILING WAGE</p>	<p style="text-align: right;">\$ 85,918.98 ✓</p>

THE FOLLOWING ITEMS ARE EXCLUDED / APPLY UNLESS OTHERWISE NOTED:

- » Excludes work outside of normal working hours, cleaning, waxing and protection of new or existing floors or providing materials for others to accomplish cleaning, waxing or protection of new or existing floors.
- » Excludes removal, cleaning or scraping of gypsum patch, paint, plaster, drywall mud, etc.
- » Excludes filling or leveling of floors that do not meet (as a minimum) ASTM F 710 specified tolerances.
- » Excludes permits, independent testing/laboratory services, bonds (Bond rate is 1.3%) and inspection fees.
- » Excludes Builders risk & pollution insurance, dumpsters, removal or furniture, appliances or fixtures.
- » Excludes demo of existing, major preparation, floor underlayment's, vapor barriers (Koester System etc), bead blasting, concrete staining - sealing, laboratory testing or Hazardous Material Abatement.
- » Excludes the responsibility for problems caused by slab moisture, water intrusion and or vapor emissions.
- » Excludes conditioning of job site. To warrant installations the job site must be stabilized at an ambient temperature of 72 degrees for 72 hours before and after the installation.
- » Excludes conditioning of job site IAW ASTM F 1869 or ASTM F 2170 for MVER and RH testing.
- » No pricing consideration is included for customer provided insurance programs or payment mgmt. systems (Telus etc.). If implemented by General Contractor/Customized Subcontractors they apply.
- » All MVER-RH-PH tests are the responsibility of the owner/GC unless otherwise noted. -INCLUDES 1 SET-MVER-RH-PH levels must be tested in order to warrant installation against moisture related failures.
- » Floor must be free of moisture, oil grease and other contaminants which may affect adhesive bond.
- » Pricing includes only minor floor preparations, (example 1 hour per 1000 square feet).
- » Includes insurance per requirements shown on written contract or w/limits as follows: Commer. General Liability 1 million Occurance, 2 million General Aggregate, 2 million products Aggregate, 4 million Excess umbrella Liability. Auto 1 million BIPD. Work Comp. Ca. Statutory whichever is less.
- » Floor must be free of moisture, oil grease and other solvents which may affect adhesive bond.
- » This pricing is valid for sixty days

CONTRACTS THAT FAIL TO ADDRESS NOTED EXCLUSIONS WILL NOT BE ACCEPTED.

If either party brings any legal action, or seeks arbitration regarding and provision on this agreement, the prevailing party in the litigation or arbitration shall be entitled to recover reasonable attorney's fees from the other party in addition to any other relief that may be granted

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a Contractor may be referred to the Registrar of the Board whose address is: Contractor's State License Board, 1020 North Street, Sacramento, CA 96814.

TOTAL including ADJUSTMENT FACTOR(S): \$ 85,918.98

Project: RILEY NEW DAWN MPR AREA
 Prepared by: Sal Gutierrez
 Contractor: A&S

TOTAL without ADJUSTMENT FACTOR(S): \$ 93,390.19

TOTAL Quantity Needed for this Job	Unit of Measure	Price/Unit	Extended Cost (without Adjustment Factors)	Extended Cost (with Adjustment Factors)	Item Number	UPB Task Description
0.00	HR	\$ 56.18	\$ -	\$ -	1	Carpet Layer LABOR
80.00	HR	\$ 68.44	\$ 5,475.20	\$ 5,037.18	2	Asbestos Workers LABOR
20.00	TON	\$ 38.00	\$ 760.00	\$ 699.20	3	Dumpster
3360.00	SF	\$ 8.43	\$ 28,324.80	\$ 26,058.82	4	Asbestos, Floor Tile And Mastic Removal
0.00	SF	\$ 9.48	\$ -	\$ -	5	Asbestos, Floor Tile With Carpet Removal
350.00	SF	\$ 4.32	\$ 1,512.00	\$ 1,391.04	6	Patching Concrete, Floors, Regular Grout, 1/4" Thick, Small Areas
0.00	SF	\$ 0.67	\$ -	\$ -	7	Removing existing glued-down vinyl
0.00	SF	\$ 0.67	\$ -	\$ -	8	Removing existing VCT
0.00	SF	\$ 0.88	\$ -	\$ -	9	Removing existing glued-down carpeting
3360.00	SF	\$ 3.60	\$ 12,096.00	\$ 11,128.32	10	Vapor reduction system
3360.00	SF	\$ 0.87	\$ 2,923.20	\$ 2,689.34	11	Bead blast sub-flooring
0.00	SF	\$ 0.36	\$ -	\$ -	12	Grind Floor with 40 Grit Disc And Vacuum Up Dust
0.00	SF	\$ 4.18	\$ -	\$ -	13	Flooring, Resilient, Vinyl Tile, 1/8" Thick, Solid Colors
0.00	SF	\$ 4.21	\$ -	\$ -	14	Flooring, Resilient, Vinyl Tile, 1/8" Thick, Marbleized
0.00	SF	\$ 4.32	\$ -	\$ -	15	Flooring, Resilient, linoleum Tile, 1/8" Thick, Solid Colors
0.00	SF	\$ 4.32	\$ -	\$ -	16	Flooring, Resilient, linoleum Tile, 1/8" Thick, Marbleized
20.00	SY	\$ 54.90	\$ 1,098.00	\$ 1,010.16	17	Walk Off Mats
0.00	SF	\$ 3.45	\$ -	\$ -	18	Heat weld linoleum sheet flooring
0.00	SY	\$ 32.94	\$ -	\$ -	19	Linoleum Sheet Goods
0.00	SY	\$ 46.94	\$ -	\$ -	20	Flooring, Resilient, Vinyl Sheet Goods, 0.093" Thick
383.00	SY	\$ 47.69	\$ 18,265.27	\$ 16,804.05	21	Flooring, Resilient, Vinyl Sheet Goods, 0.125" Thick
580.00	LF	\$ 3.45	\$ 2,001.00	\$ 1,840.92	22	Heat weld vinyl sheet flooring
0.00	LF	\$ 6.87	\$ -	\$ -	23	Flooring, Flash Cove Vinyl Sheet Flooring, Continued 6" Up Wall Surface
0.00	EA	\$ 114.19	\$ -	\$ -	24	Carpeting Support Functions, Cut Wood Doors
0.00	EA	\$ 191.75	\$ -	\$ -	25	Carpeting Support Functions, Cut Metal Doors
0.00	HR	\$ 56.18	\$ -	\$ -	26	Carpeting Support Functions, Moving Furniture
0.00	SY	\$ 56.33	\$ -	\$ -	27	Carpet Tile, Tufted, 12" x 12", 18" x 18", Or 24" x 24" 24 OZ Nylon

TOTAL Quantity Needed for this Job	Unit of Measure	Price/Unit	Extended Cost (without Adjustment Factors)	Extended Cost (with Adjustment Factors)	Item Number	UPB Task Description
0.00	LF	\$ 4.21	\$ -	\$ -	28	Flooring, Resilient, 1/8" Vinyl Plastic Base, 4" High, Black, Russet and Umber, Group 1
240.00	LF	\$ 5.61	\$ 1,346.40	\$ 1,238.69	29	Flooring, Resilient, 1/8" Vinyl Plastic Base, 6" High, Black, Russet and Umber, Group 1
48.00	SY	\$ 2.79	\$ 133.92	\$ 123.21	30	Flooring, Vinyl Transition Strip, Brown Or Black
0.00	SY	\$ 36.00	\$ -	\$ -	31	Nylon 20 OZ Medium Traffic Commercial Carpet
3360.00	SF	\$ 5.79	\$ 19,454.40	\$ 17,898.05	32	Flooring, Latex Underlayment 1/8" Thick, Cementitious For Resilient Flooring
0.00	SF	\$ 1.81	\$ -	\$ -	33	3/8" plywood underlayment
0.00	HR	\$ 59.80	\$ -	\$ -	34	General Laborer



San Diego Unified
SCHOOL DISTRICT

Brad McKune
Project Manager
Physical Plant Operations
P - 619-887-2812
F - 619-725-7628
Email bmckune@sandi.net

Job Order –Request for proposal

Mr. Sal Gutierrez
A&S Flooring
2461 Fenton Street
Chula Vista, CA 91914
Sal@asflooring.com

Dear Mr. Gutierrez

In accord with Agreement No. CP19-1138-52 for job order contract (JOC) Flooring services, the district is requesting a fix fee proposal from your firm for work as described below, in the attached plans, and as discussed at the job walk scope meeting conducted with you on (1/18/2020)

District Representative for this project:

Brad McKune
Project Manager
Phone 619-857-8656
bmckune@sandi.net

Project Location
Riley/New Dawn
5650 Mount Ackerly dr
San Diego, CA 92111

Scope of work: All work is to be performed in accord with contract documents, drawings and specifications. The work required for this project is generally described as:

Demolition:

1. Remove and dispose existing 9X9 tile flooring and rubber base in multipurpose building A 01-01room
2. Prep and scrape clean sub floor float out any areas required for level floor
3. Grind area were high spot has developed and make necessary repairs to concrete
4. Float and seal floor before new sheet vinyl is installed.
5. Install new cove base once new floor is installed

Construction:

1. Furnish and install tile floor (Johnsonite IQ Optima)

SDUSD Project Schedule:

Project NTP Date:

Projected Construction Date: 7/1/2020
Requested Completion Date: 7/30/2020
Work hour requirements:

Product Submittals / Shop drawings:

Provide submittals and samples for all proposed products and any necessary shop drawings with your job order proposal (alternate, within two days of receipt of the job order notice to proceed.

Contractor's job order proposal content: Prepare a written and signed proposal including at minimum, the following:

1. **SOW-** Provide a detailed scope of work (SOW) including a written description and any shop drawings, sketches, and measurements needed to fully describe the nature and extent of work to be performed included in the proposal.
2. **Price-** Provide a lump sum fixed fee price for all services required based on UPB items, Non pre priced (NNP) items, and appropriate adjustment factor(s). List of all UPB items, the quantities needed, and the appropriate adjustment factor(s) to be applied. List separately all NPP items needed to complete the work. Provide justification to support the proposed pricing of all NPP items
3. **Schedule-** Provide a proposed construction schedule including at minimum;
 - A. Anticipated NTP issuance date
 - B. Submittal review & approval period (if not provided with proposal)
 - C. Material Procurement period.
 - D. Construction start date.
 - E. substantial completion date.
 - F. Identify the work hours in which work is to be performed. Clearly show any non-normal working hours Proposed.
 - G. Identify any work required by the district or its separate contractor(s) and when the specified work must be completed so as to maintain the proposed schedule.
4. **Subcontractors-** Complete and sign the attached subcontractor list and certifications form and include it with your proposal.
5. **Submittals-** Provide with your proposal all submittals for the materials and products proposed for this project.
6. **Employee list & certification of background checks-** Complete and sign the attached Job order – employee list & certification of back ground and include it with your proposal. Identify the projects superintendent who will be on the project daily and authorized to represent the contractor.

Please provide you proposal along with all requirements attached no later than the closing of business on (3/12/2020) we look forward to receiving your proposal and continuing to work with you on this project.

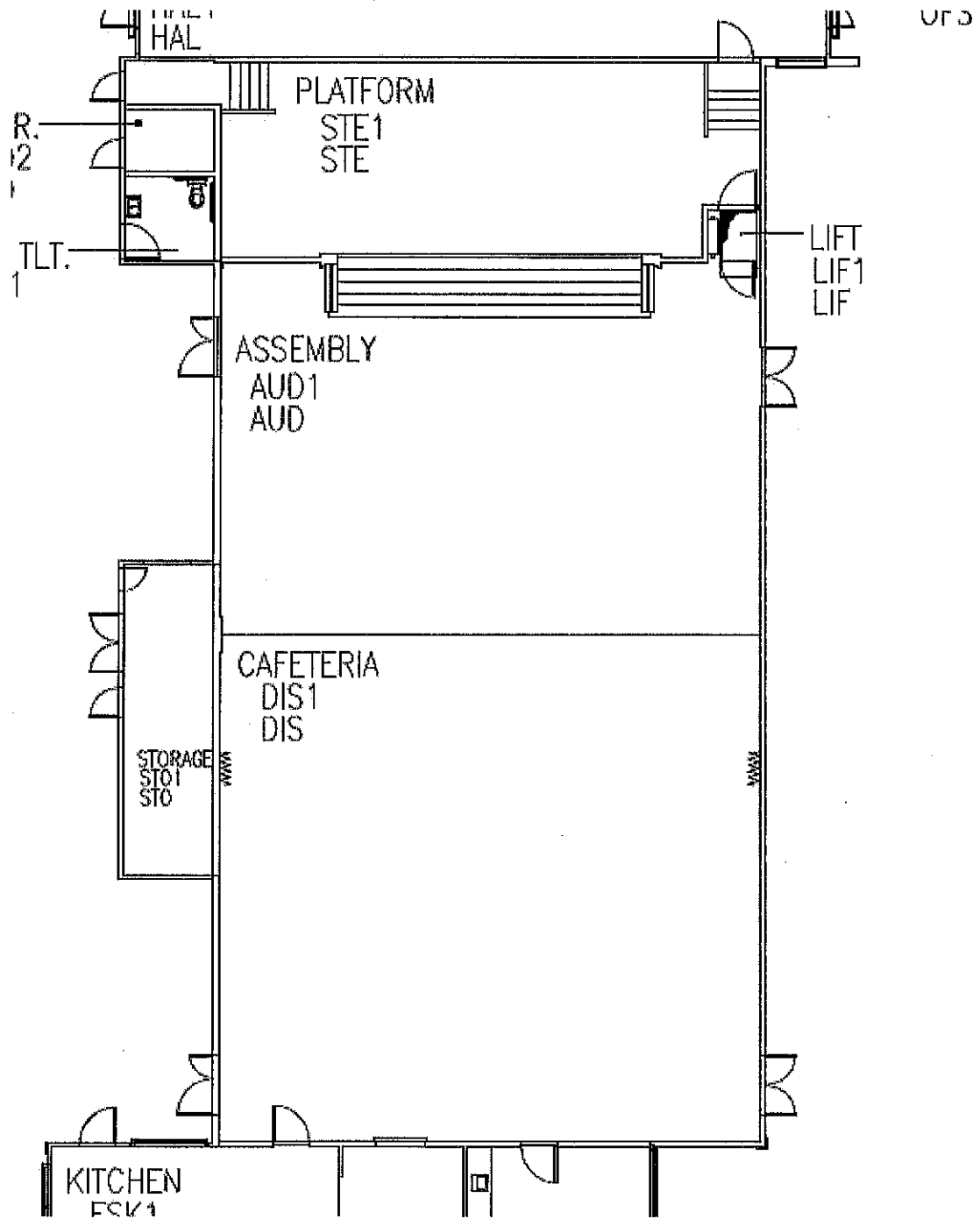
If you have any questions or need any clarification, please contact the district representative listed above.

Brad McKune
SDUSD Project Manager

8. GOVERNMENT OPERATIONS AND OTHER COMMUNITY-BASED ESSENTIAL FUNCTIONS

Essential Workforce, if remote working is not practical.

1. Critical government workers, as defined by the employer and consistent with Continuity of Operations Plans and Continuity of Government plans.
2. County workers responsible for determining eligibility for safety net benefits
3. The Courts, consistent with guidance released by the California Chief Justice
4. Workers who support administration and delivery of unemployment insurance programs, income maintenance, employment service, disaster assistance, workers' compensation insurance and benefits programs, and pandemic assistance
5. Workers to ensure continuity of building functions, including but not limited to security and environmental controls, the manufacturing and distribution of the products required for these functions, and the permits and inspection for construction.
6. Elections personnel
7. Federal, State, and Local, Tribal, and Territorial employees who support Mission Essential Functions and communications networks
8. Trade Officials (FTA negotiators; international data flow administrators)
9. Weather forecasters
10. Workers that maintain digital systems infrastructure supporting other critical government operations
11. Workers who support necessary credentialing, vetting and licensing operations for critical sector workers and operations.
12. Workers who are critical to facilitating trade in support of the national, state, and local emergency response supply chain
13. Workers supporting public and private childcare establishments, pre-K establishments, K-12 schools, colleges, and universities for purposes of distance learning, provision of school meals, or care and supervision of minors to support essential workforce across all sectors
14. Staff at government offices who perform title search, notary, and recoding services in support of mortgage and real estate services and transactions;
15. Workers and instructors supporting academies and training facilities and courses for the purpose of graduating students and cadets that comprise the essential workforce for all identified critical sectors
16. Clergy for essential support and faith-based services that are provided through streaming or other technologies that support physical distancing and state public health guidelines.
17. Human services providers, especially for at risk populations, including home delivered meal providers for older adults, people with disabilities, and others with chronic health conditions; home-maker services for frail, homebound, older adults; personal assistance services providers to support activities of daily living for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services; home health providers who deliver health care services for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services.
18. Government entities, and contractors that work in support of local, state, and federal public health and medical mission sets, including but not limited to supporting access to healthcare and associated payment functions, conducting public health functions, providing medical care,

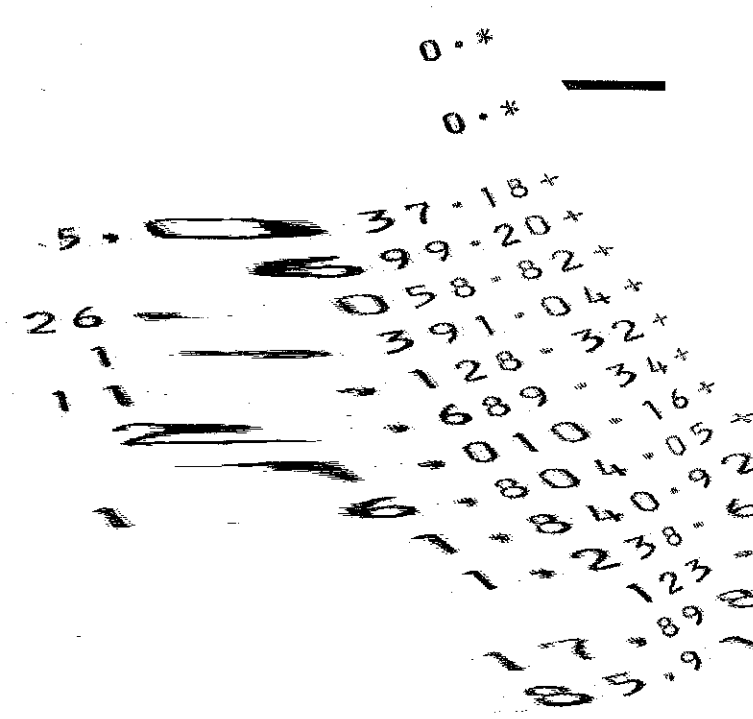


Weekly Linda

From:
Sent:
To:
Cc:
Subject:

Tracking:

Good Morning, Bradley,
In early March we discuss
A corrected proposal was
The proposed amount of
Please have A&S submit
Please create a new Uni
will hit the 20/21 budge
If you cannot terminate
Thank you,
Linda



From: McKune Bradley
Sent: Monday, June 29, 2020 6:32 AM
To: Peralta Carmen
Subject: Joc

Good morning Carman,
Mayra ask me to get in contact with you about a joc contract I'm looking for, the contract would have been for A&S flooring to replace vinyl flooring at Riley . I want to believe it's been thru all the hoops, due to the new normal I have lost a bunch of stuff on my computer so I haven't been able to sign in, your help Would be would be greatly appreciated. Thank you Brad

Sent from my iPhone

TOTAL including ADJUSTMENT FACTOR(S): \$ ~~85,918.97~~

TOTAL without ADJUSTMENT FACTOR(S): \$ 93,390.19

Project: RILEY NEW DAWN MPR AREA
 Prepared by: Sal Gutierrez
 Contractor: A&S

Total	TOTAL Quantity Needed for this Job	Unit of Measure	Price/Unit	Extended Cost (without Adjustment Factors)	Extended Cost (with Adjustment Factors)	Item Number	UPB Task Description
	0.00	HR	\$ 56.18	\$ -	\$ -	1	Carpet Layer LABOR
	80.00	HR	\$ 68.44	\$ 5,475.20	\$ 5,037.18	2	Asbestos Workers LABOR
	20.00	TON	\$ 38.00	\$ 760.00	\$ 699.20	3	Dumpster
	3360.00	SF	\$ 8.43	\$ 28,324.80	\$ 26,058.82	4	Asbestos, Floor Tile And Mastic Removal
	0.00	SF	\$ 9.48	\$ -	\$ -	5	Asbestos, Floor Tile With Carpet Removal
	350.00	SF	\$ 4.32	\$ 1,512.00	\$ 1,391.04	6	Patching Concrete, Floors, Regular Grout, 1/4" Thick, Small Areas
	0.00	SF	\$ 0.67	\$ -	\$ -	7	Removing existing glued-down vinyl
	0.00	SF	\$ 0.67	\$ -	\$ -	8	Removing existing VCT
	0.00	SF	\$ 0.88	\$ -	\$ -	9	Removing existing glued-down carpeting
	3360.00	SF	\$ 3.60	\$ 12,096.00	\$ 11,128.32	10	Vapor reduction system
	3360.00	SF	\$ 0.87	\$ 2,923.20	\$ 2,689.34	11	Bead blast sub-flooring
	0.00	SF	\$ 0.36	\$ -	\$ -	12	Grind Floor with 40 Grit Disc And Vacuum Up Dust
	0.00	SF	\$ 4.18	\$ -	\$ -	13	Flooring, Resilient, Vinyl Tile, 1/8" Thick, Solid Colors
	0.00	SF	\$ 4.21	\$ -	\$ -	14	Flooring, Resilient, Vinyl Tile, 1/8" Thick, Marbleized
	0.00	SF	\$ 4.32	\$ -	\$ -	15	Flooring, Resilient, linoleum Tile, 1/8" Thick, Solid Colors
	0.00	SF	\$ 4.32	\$ -	\$ -	16	Flooring, Resilient, linoleum Tile, 1/8" Thick, Marbleized
	20.00	SY	\$ 54.90	\$ 1,098.00	\$ 1,010.16	17	Walk Off Mats
	0.00	SF	\$ 3.45	\$ -	\$ -	18	Heat weld linoleum sheet flooring
	0.00	SY	\$ 32.94	\$ -	\$ -	19	Linoleum Sheet Goods
	0.00	SY	\$ 46.94	\$ -	\$ -	20	Flooring, Resilient, Vinyl Sheet Goods, 0.093" Thick
	383.00	SY	\$ 47.69	\$ 18,265.27	\$ 16,804.05	21	Flooring, Resilient, Vinyl Sheet Goods, 0.125" Thick
	580.00	LF	\$ 3.45	\$ 2,001.00	\$ 1,840.92	22	Heat weld vinyl sheet flooring
	0.00	LF	\$ 6.87	\$ -	\$ -	23	Flooring, Flash Cove Vinyl Sheet Flooring, Continued 6" Up Wall Surface
	0.00	EA	\$ 114.19	\$ -	\$ -	24	Carpeting Support Functions, Cut Wood Doors
	0.00	EA	\$ 191.75	\$ -	\$ -	25	Carpeting Support Functions, Cut Metal Doors
	0.00	HR	\$ 56.18	\$ -	\$ -	26	Carpeting Support Functions, Moving Furniture
	0.00	SY	\$ 56.33	\$ -	\$ -	27	Carpet Tile, Tufted, 12" x 12", 18" x 18", Or 24" x 24" 24 OZ Nylon

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240.00	LF	\$ 5.61	\$ 1,346.40	\$ 1,238.69	29	Flooring, Resilient, 1/8" Vinyl Plastic Base, 6" High, Black, Russet and Umber, Group 1
48.00	SY	\$ 2.79	\$ 133.92	\$ 123.21	30	Flooring, Vinyl Transition Strip, Brown Or Black
0.00	SY	\$ 36.00	\$ -	\$ -	31	Nylon 20 OZ Medium Traffic Commercial Carpet
3360.00	SF	\$ 5.79	\$ 19,454.40	\$ 17,898.05	32	Flooring, Latex Underlayment 1/8" Thick, Cementitious For Resilient Flooring
0.00	SF	\$ 1.81	\$ -	\$ -	33	3/8" plywood underlayment
0.00	HR	\$ 59.80	\$ -	\$ -	34	General Laborer

85,918.98

TOTAL including ADJUSTMENT FACTOR(S): \$ 85,918.97

Project: RILEY NEW DAWN MPR AREA

Prepared by: SAL GUTIERREZ

TOTAL without ADJUSTMENT FACTOR(S): \$ 93,390.19

Contractor: A&S

Total						
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SCHOOL DISTRICT

Brad McKune
Project Manager
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Job Order –Request for proposal

Mr. Sal Gutierrez
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2461 Fenton Street
Chula Vista, CA 91914
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District Representative for this project:

Brad McKune
Project Manager
Phone 619-857-8656
bmckune@sandi.net

Project Location
Riley/New Dawn
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San Diego, CA 92111

Scope of work: All work is to be performed in accord with contract documents, drawings and specifications. The work required for this project is generally described as:

Demolition:

1. Remove and dispose existing 9X9 tile flooring and rubber base in multipurpose building A 01-01room
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3. Grind area were high spot has developed and make necessary repairs to concrete
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Construction:

1. Furnish and install tile floor (Johnsonite IQ Optima)

SDUSD Project Schedule:

Project NTP Date:

Projected Construction Date: 7/1/2020
Requested Completion Date: 7/30/2020
Work hour requirements:

Product Submittals / Shop drawings:

Provide submittals and samples for all proposed products and any necessary shop drawings with your job order proposal (alternate, within two days of receipt of the job order notice to proceed.

Contractor's job order proposal content: Prepare a written and signed proposal including at minimum, the following:

1. **SOW-** Provide a detailed scope of work (SOW) including a written description and any shop drawings, sketches, and measurements needed to fully describe the nature and extent of work to be performed included in the proposal.
2. **Price-** Provide a lump sum fixed fee price for all services required based on UPB items, Non pre priced (NNP) items, and appropriate adjustment factor(s). List of all UPB items, the quantities needed, and the appropriate adjustment factor(s) to be applied. List separately all NPP items needed to complete the work. Provide justification to support the proposed pricing of all NPP items
3. **Schedule-** Provide a proposed construction schedule including at minimum;
 - A. Anticipated NTP issuance date
 - B. Submittal review & approval period (if not provided with proposal)
 - C. Material Procurement period.
 - D. Construction start date.
 - E. substantial completion date.
 - F. Identify the work hours in which work is to be performed. Clearly show any non-normal working hours Proposed.
 - G. Identify any work required by the district or its separate contractor(s) and when the specified work must be completed so as to maintain the proposed schedule.
4. **Subcontractors-** Complete and sign the attached subcontractor list and certifications form and include it with your proposal.
5. **Submittals-** Provide with your proposal all submittals for the materials and products proposed for this project.
6. **Employee list & certification of background checks-** Complete and sign the attached Job order – employee list & certification of back ground and include it with your proposal. Identify the projects superintendent who will be on the project daily and authorized to represent the contractor.
Please provide you proposal along with all requirements attached no later than the closing of business on (3/12/2020) we look forward to receiving your proposal and continuing to work with you on this project.
If you have any questions or need any clarification, please contact the district representative listed above.

Brad McKune
SDUSD Project Manager

NOTES:

B. Construction Costs - Hard Costs only

Enter the district estimated construction cost only. Only include the "hard cost" for materials, labor, & equipment for the same scope of work priced by the JOC contractor. Do not include Profit, Overhead, General Requirements, burdens, allowances, or contingencies.

D. Formal Drawings & Specs

Cost is based on industry standard rates for projects of various sizes as determined by their estimated construction cost.

Projects with a construction cost less than \$20,000 = 20%

Projects with a construction cost between \$20,000 and \$50,000 = 15%

Projects with a construction cost greater than \$50,000 = 10%

A JOC project that includes formal Drawings & Specs has that cost allocated to it based on the level of formal Drawings & Specs applicable to the specific project.

E. Preparation of Bid Documents

Cost is based on industry standard rates for projects of various sizes as determined by their estimated construction cost.

Projects with a construction cost up to \$50,000 = 2%

Projects with a construction cost greater than \$50,000 = 1%

F. Procurement

This cost is a fixed amount for each new bid package. This figure was provided by the district's Strategic Sourcing & Contracts department based on historical data.

G. Construction Cost

This figure is transferred from line B above, the district estimate of the "hard cost" for materials, labor, & equipment. It does not include Profit, Overhead, General Requirements, burdens, allowances, or contingencies.

H. Overhead & Profit

This cost is for contractor's administrative expenses, business operations, and expected profit. Rates vary among contractors based on market conditions, contractor efficiencies, & other considerations. Typically, rates increase or decrease based on project size, complexity, & risk. Assumptions for the purpose of this form are:

Projects with a construction cost less than \$20,000 = 15%

Projects with a construction cost between \$20,000 and \$100,000 = 12%

Projects with a construction cost greater than \$50,000 = 10%

I. General Requirements

This cost is for field expenses necessary to complete the work that are not otherwise specified in the plans or scope of work. It is not contractor "Overhead" or administrative costs. Examples include temporary facilities, storm water pollution prevention, daily clean up, etc.

Cost is based on industry standard rates for projects of various sizes as determined by their estimated construction cost.

Projects with a construction cost less than \$20,000 = 12%

Projects with a construction cost between \$20,000 and \$50,000 = 10%

Projects with a construction cost greater than \$50,000 = 8%

J. Bonds & Insurance

Actual bond rates vary based on each contractor's performance and financial history. Industry standard is 1-3%. This form uses 2% as a common assumption.

K. Escalation

Actual escalation rates vary based on multiple economic factors. RSMeans' annual escalation rate for Q1-2019 is estimated to be 3.59% for San Diego. This form assumes an escalation cost of 1.5% based on a delay of 6 months needed to prepare bid documents & award a contract.

L. Increase in PMO

Additional district Project Management Overhead (PMO) will be required for preparation of formal bid documents. This additional cost is assumed to be 3% of the district estimated construction cost shown in line B. This accounts for additional time spent by staff on this project instead of working on other projects.

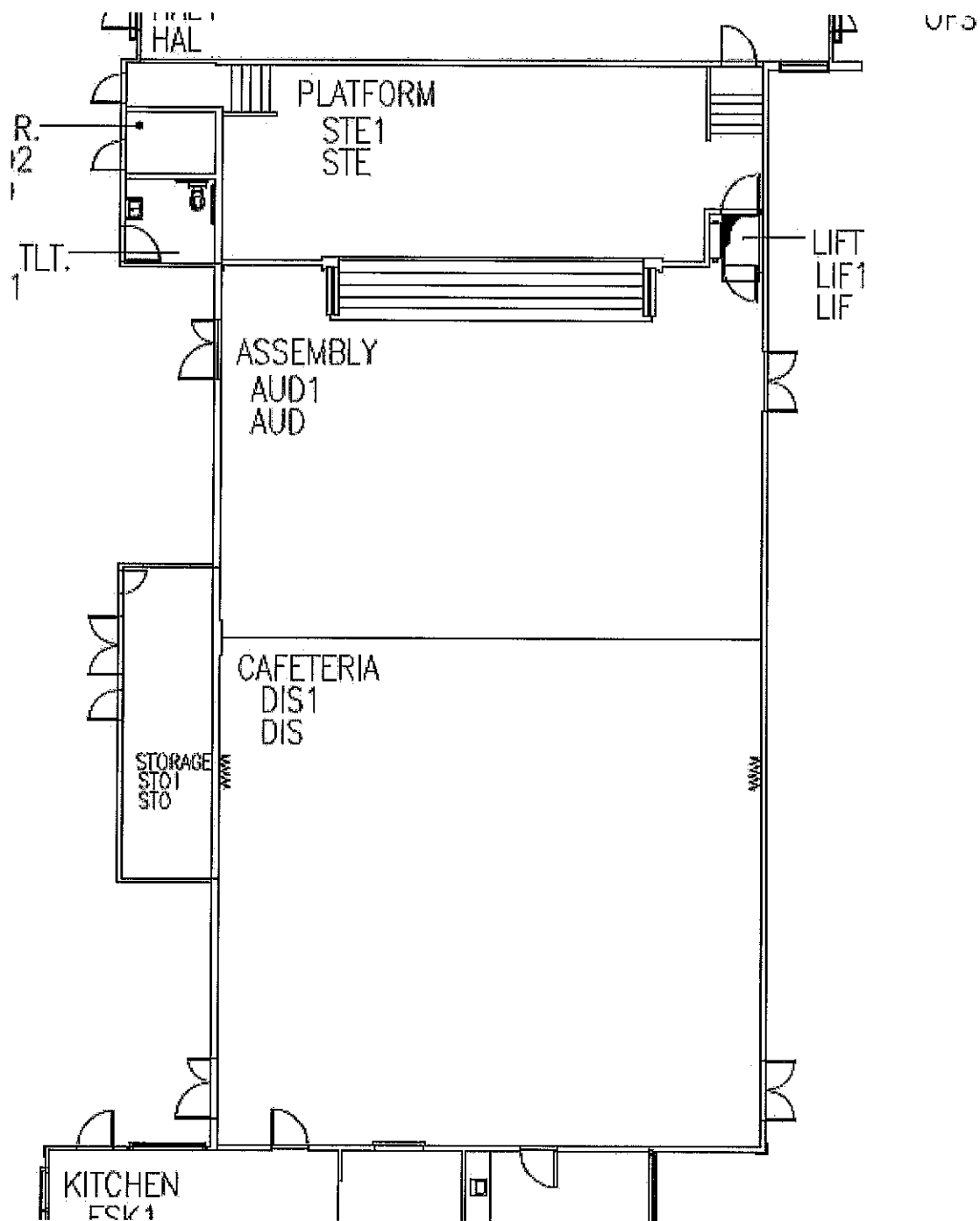
M. Loss of Beneficial Use

"Impact" refers to added operational cost, increased risk to life & property, or the inability to deliver core services when needed that may result from a delay in the completion of the project.

Assumes cost equal to 3% of Construction Cost (Row G) for projects with "Low" impact.

Assumes cost equal to 6% of Construction Cost (Row G) for projects with "Moderate" impact.

Assumes cost equal to 9% of Construction Cost (Row G) for projects with "Significant" impact.





Job Order Cost Evaluation

DRAFT

Project Name:	Tile floor removal and replacem	
Project Number:	30545	This form is used <i>in the JOB ORDER process</i> to determine whether the cost of issuing a JOC Job Order for a specific project is cost effective when compared to other forms of procurement. Fill out all blue cells only. Hover your cursor over the various cells for more information.
Project Type:	flooring	
Prepared by:	PM	
Date Prepared:	March 5, 2020	

Project Scope Description (include any special constraints or requirements such as schedule constraints and requirements):

A. Make necessary repairs to concrete slab, remove old 9x9 tile floor and replace with sheet vinyl flooring, the floor is the original floor when school was built, modernization is well over due. new cove base will be install as well.

B.	What is the district estimated Construction Cost for the same scope (i.e.; Hard Cost only)?	\$	62,770.00
C.	What is the total JOC Firm Fixed Fee including Adjustment Factor ?	\$	85,918.97

What level of formal Drawings & Specs applies to this JOC project? (select one):	N/A
What is the estimated Loss of Beneficial Use impact for this project? (select one):	Low

Briefly describe the impact likely to occur if this project is delayed (potential impacts include added operational cost, increased risk to life & property, or the inability to deliver core services when needed):

This project increases the safety of students and staff.

Estimated Cost of Various Procurement Methods

Cost	Design-Bid-Build	Design Build	Direct Purchase (DPA)	JOC - Job Order
D. Formal Drawings & Specs:	\$ 6,277.00	\$ 6,277.00	\$ 3,138.50	\$ -
E. AOR prepared Bid Documents:	\$ 1,255.40	\$ 1,255.40	\$ -	\$ -
F. Procurement:	\$ 11,026.00	\$ 16,677.00	\$ -	\$ -
G. Construction Cost:	\$ 62,770.00	\$ 62,770.00	\$ 62,770.00	\$ -
H. Overhead & Profit:	\$ 7,532.40	\$ 7,532.40	\$ 7,532.40	\$ -
I. General Requirements:	\$ 6,277.00	\$ 6,277.00	\$ 6,277.00	\$ -
J. Bonds & Insurance:	\$ 1,255.40	\$ 1,255.40	\$ 1,255.40	\$ -
K. Escalation:	\$ 941.55	\$ 941.55	\$ -	\$ -
L. Increase in PMO:	\$ 1,883.10	\$ 3,138.50	\$ -	\$ -
M. Loss of Beneficial Use:	\$ 1,883.10	\$ 1,883.10	\$ -	\$ -
N. TOTAL ESTIMATED CONTRACTOR COST (Rows G - K only):	\$ 78,776.35	\$ 78,776.35	\$ 77,880.80	\$ 85,918.97
O. TOTAL ESTIMATED PROJECT COST:	\$ 101,100.95	\$ 108,007.35	\$ 80,973.80	\$ 85,918.97

* DPA may be used only for projects with a total value under \$15,000.

Conclusion

P. (v8 on 7-9-2019)	Is Direct Purchase an option for this project?:	No
Q.	Least expensive procurement option for this project is:	JOC - Job Order
R.	Is JOC cost-effective & reasonable compared to other available forms of procurement?:	Yes

Preparer signature: _____
 Reviewer signature: _____

Weekly Linda

From: Chapin Kimberly
Sent: Thursday, March 19, 2020 10:13 AM
To: Weekly Linda
Cc: Champion Graham; Imperial Jessica; Hippe Linda; Greene Andra
Subject: RE: JOC Flooring Contracts Expiring May 27, 2020, NTP work to start June and August

All:

Thank you for inquiring about this issue. The General Conditions define the Job Order Notice to Proceed as the document issued by the District authorizing Contractor to perform the Job Order Work. The General Conditions also state that "[b]y submitting a signed Job Order Proposal to the District, the Contractor is agreeing to accomplish the Scope of Work outlined in the Request for Job Order Proposal for that particular Job Order at the Job Order Sum, pending approval by the District."

Under JOC, the contract is not formed until the Job Order Proposal, with a defined Scope of Work, has been approved by the District. The master contract, with the expiration date of May 27, 2020 is merely an offer to perform work during the contract term. Thus, once the master contract expires, no Job Order Notice to Proceed may be issued because the contract is not formed until the District accepts the Contractors offer to perform the Job Order Work. However, legally, the District may approve a Job Order Notice to proceed within the contract term that calls for work to be completed after expiration of the Master Contract. As to whether it is a good business practice to do so is another matter and one in which District leadership may wish to evaluate.

Please let me know if you have any further questions. Also, in an effort to reduce duplicate emails, please do not reply to all on this email Thank you.

Kimberly A. Chapin, Esq.
Assistant General Counsel II
kchapin@sandi.net

Main Line: (619) 725-5630
Fax: (619) 725-5639



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From: Chong Sandra
Sent: Wednesday, March 18, 2020 10:19 AM
To: Weekly Linda <lweekly@sandi.net>; Chapin Kimberly <kchapin@sandi.net>

Cc: Champion Graham <gchampion@sandi.net>; Flores Mayra <mflores10@sandi.net>; Peralta Carmen <cperalta1@sandi.net>

Subject: Re: JOC Flooring Contracts Expiring May 27, 2020, NTP work to start June and August

Good morning Linda;

I didn't work on any of the JOC contracts and believe Kimberly is the attorney to advise. I have included her on the email. Thank you.

Sandra

From: Weekly Linda

Sent: Wednesday, March 18, 2020 10:16:39 AM

To: Chong Sandra

Cc: Champion Graham; Flores Mayra; Peralta Carmen

Subject: JOC Flooring Contracts Expiring May 27, 2020, NTP work to start June and August

Good Morning, Sandra,

We have two JOC Flooring contracts that were managed by JAMA. Per the RFP, contracts were awarded to Progressive and A&S Flooring. Both contracts will expire May 27, 2020. PPO is issuing NTP requests against both contracts, however, the start work dates for both requests are beyond the end of the contract expiration date, ie, one work to start in June for \$29,000 and the other work to start in August for \$86,000. These contracts will not be renewed. We understand the difficulties getting this work performed in a timely matter; however, we are uncomfortable issuing NTPs with start dates well beyond the contract expiration date. Please advise whether we should issue the NTPs for the proposed work.

Thank you,

Linda

Weekly Linda

From: McKune Bradley
Sent: Friday, August 21, 2020 8:36 AM
To: Weekly Linda
Subject: RE: New NTP Start and End Dates JOC Flooring A&S

Linda, So sorry for the late response, this whole time I was under the impression this was something I had to do in unifier and couldn't find it only to find out you just wanted an email ! I confused myself. Ok so the correct date will be ,
Jerabek 9/7 - 9/30
Riley 9/7 - 9/30

Bradley J McKune
PEI General
Physical Plant Operations
P# 619-887-2812
Fax 858-627-7556



✿ Trust ✿ Empower ✿ Professionalism ✿ Teamwork ✿ Integrity

From: Weekly Linda
Sent: Wednesday, August 12, 2020 3:19 PM
To: McKune Bradley <bmckune@sandi.net>
Cc: Cunningham Jim <jcunningham2@sandi.net>; Peralta Carmen <cperalta1@sandi.net>
Subject: New NTP Start and End Dates JOC Flooring A&S
Importance: High

Hello Bradley,

The revised bonds for A&S Flooring have been received and vetted by Procurement. I can now issue the NTPs. Please provide a new start and end date for work at Riley and Jerabek.

Please remember that there must be at least seven days between issuing the NTP and start of work.

Thank you,

Linda

NTP Request (No PO Exists)

Upper Form

Record Information

Record Number: NTP-000005	Creator: Bradley McKune
Project Name: PPO JOC Flooring 2019 Contract	Creation Date: 03/10/2020 01:26 PM (UTC-8)
Project Number: PPOJOCFLOOR	Status: Approved
Record Last Update Date: 08/21/2020 09:04 AM (UTC-8)	

NTP Information

Peoplesoft PO Number: 0000
Campus/Tenant Name: Riley Alternative
Title: NTP 02 Riley New Dawn Flooring Replacement
NTP Number: NTP 02 Riley New Dawn
Estimated Task Order Amount: \$85,918.98

NTP Processing (Informational Only)

This is for information only - does not affect the workflow.	
Contract Specialist: Linda Weekly	
FPC Director / PPO: PPO	
PPO Lead: Pedro Gonzalez	

Contract Details

Reference Contract: CON-000285	Effective Date: 06/18/2019 12:00 AM (UTC-8)
Contract Number: CP19-1138	Expiration Date: 05/27/2021
Contract Title: JOC Flooring Services	
Contract Type: JOC	
Vendor Name: A & S Flooring	Full Contact Name:
Doing Business As (DBA):	E-Mail:
No ESAA/Wet Signature No Required:	

Task Order Description

Description: Remove and replace asbestos floor tiles and replace with sheet vinyl flooring
Justification: Riley MPR ,Site improvement,original 9x9 tile floor,health and safety to students and staff.
Have you attached a proposal?:

LLB Tenant and Interest Payment Information

Tenant \$0.00
 Improvements
 (Mid-Total):
 Lease \$0.00
 Payments:
 Interest Due: \$0.00
 Total (Lease + \$0.00
 Interest):

Job Order Contract (JOC) Required Fields

To activate these fields, verify a JOC Contract has been selected above.

Is a completed Job Order Cost Evaluation PDF attached and Yes
 does it demonstrate the contractor's proposed fee for this project
 is reasonable and cost effective?:

Is contractor's complete list of employees and signed Yes
 background check certification statement attached?:

Is contractor's complete list of subcontractors and signed Yes
 certification statement attached?:

Is contractor's proposal attached and is it complete and Yes
 accurate?:

PPO Request for Service

Is this a result of a Request for None
 Service?:

Linked FPC Non-Site Discretionary
 RS:

Linked FPC Site Discretionary RS:

Task Order Location

Proposed Task Order Start 08/10/2020
 Date:

Final Task Order Start Date: 09/07/2020

Proposed Task Order End 08/28/2020
 Date:

Final Task Order End Date: 09/30/2020

NTP Start Date: 09/07/2020

Project Costing Data

Business Unit: SDUSD

Peoplesoft Activity ID: (30) Services - Other

Project Name: PPO JOC Flooring 2019
 Contract

Project Costing Resource: SVCS

Project ID: PPOJOCFLOOR

Budget Analyst Fields

Budget Transfer Journal: N/A

Budget Journal: N/A

Single Contract Multi Site Pre-Bid Information

If this NTP was created from the Single Contract Multiple Site Pre-Bid BP, the Record Number and Title will show here.

Facilities Pre-Bid Record

Number:

Facilities Pre-Bid Record

Title:

 **Task Details**

Record has been closed.

Workflow Progress

Step Name	Assignee	Company	Status	Action	Completion Date
Creation (PEI)	Bradley McKune	SDUSD	Completed	Request NTP	03/10/2020 01:26 PM
01 Contract Specialist Review	Mayra Flores	SDUSD	Closed	Return to Creator for Revision	03/10/2020 01:48 PM
01x Creator Revision	Bradley McKune	SDUSD	Closed	Revised, Request NTP	07/01/2020 01:26 PM
01 Contract Specialist Review	Linda Weekly	SDUSD	Closed	Return to Creator for Revision	07/02/2020 09:58 AM
01x Creator Revision	Bradley McKune	SDUSD	Closed	Revised, Request NTP	07/14/2020 10:23 AM
01 Contract Specialist Review	Linda Weekly	SDUSD	Closed	Return to Creator for Revision	07/14/2020 11:33 AM
01x Creator Revision	Bradley McKune	SDUSD	Completed	Revised, Request NTP	07/16/2020 11:15 AM
01 Contract Specialist Review	Linda Weekly	SDUSD	Completed	Submit to Supervisor	07/21/2020 03:40 PM
02 Maint. Supervisor	Jim Cunningham	SDUSD	Completed	Approve	07/22/2020 09:01 AM
02a Facility Planning Manager	Steve Ditto	SDUSD	Completed	Approve	07/22/2020 09:06 AM
03 Budget Check	Pimenta Raluca	SDUSD	Completed	Funded	07/30/2020 11:34 AM
04 Contract Specialist	Linda Weekly	SDUSD	Completed	Send to Contract Supervisor	08/21/2020 08:46 AM
05 Contract Supervisor	Graham Champion	SDUSD	Completed	Approve	08/21/2020 08:47 AM
06 PeopleSoft Fields	Linda Weekly	SDUSD	Completed	Close NTP, Create Unifier PO	08/21/2020 09:04 AM

 **Standard**

1 Item(s)

No.	Budget String	Code Name	Short Description	Amount	Fund-Resource Code Name	Line Type (for IDIQ)
002	5686-81500-00-5100-8100-0000-01000-0000	PPO Contract Services Over \$25K	NTP 02 Riley New Dawn	\$85,918.98	PPO Contra Account	Base Item

Total Amount \$85,918.98

 **Record - General Comments**

5 Item(s)

Comment Date	Created By	Company
03/10/2020 01:48 PM (UTC-8)	Mayra Flores	SDUSD
Comment Text		
Bradley, please fill in the "Estimated Task Order Amount" and send back to me. Thank you, mf		
07/14/2020 10:22 AM (UTC-8)	Bradley McKune	SDUSD
Comment Text		
I have proxied for Brad. all the documents and the Task Order should be good to go now. Jim Cunningham		
07/14/2020 11:32 AM (UTC-8)	Linda Weekly	SDUSD
Comment Text		
Brad, Please change the Estimated Task Order Amount to \$85,918.98. Thank you, Linda		
07/16/2020 11:14 AM (UTC-8)	Bradley McKune	SDUSD
Comment Text		
Sorry Linda I forgot to hit save the last time i changed it. Jim		
07/22/2020 09:01 AM (UTC-8)	Jim Cunningham	SDUSD
Comment Text		
I had to remove the old line item and re do it., Jim		

Attachments (4)**Linked Records (0)****Linked Mail (0)**